ANNEX 1. EVALUATION GRID FORM

## **Publication Reference: ICARE-BSB1135/029/AM/22**

|  |  |  |
| --- | --- | --- |
|  |  | **Maximum** |
| A | Location availability for potential participants /Parking | 20 |
| B | Venue Specifications | 20 |
| C | Coffee Break Specifications | 20 |
| D | Lunch Specifications | 20 |
| E | Proposed materials | 20 |
|  | **Overall total score** | **100** |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Strengths** | **Weaknesses** | **A (20)** | **B (20)** | **C (20)** | **D (20)** | **E (20)** | **Total** |
| Offer 1 |  |  |  |  |  |  |  |  |
| Offer 2 |  |  |  |  |  |  |  |  |
| Offer 3 |  |  |  |  |  |  |  |  |
| Etc. |  |  |  |  |  |  |  |  |

NB: Only tenders with average scores of at least 75 points qualify for the financial evaluation